

**YOUR COPY OF THE ENTRY FORM**

**1**

Title	
Medium	
Size	Price/Not for sale

**2**

Title	
Medium	
Size	Price/Not for sale

**3**

Title	
Medium	
Size	Price/Not for sale

**The Friends of the Hatton Gallery  
Summer Exhibition**

**The Hatton Gallery  
Newcastle University  
The Quadrangle  
NE1 7RU**

**Preview 28th June - 6 pm until 8 pm**



**THE FRIENDS OF THE HATTON GALLERY**

A charity created to support the Hatton Gallery

Registered Charity No. 1089739

**CONDITIONS OF ENTRY**

# FOTH Summer Exhibition

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The Friends of the Hatton Gallery, and non-members, are invited to enter their recent work for exhibition. The following two or three dimensional media are acceptable: original prints, painting, drawing, sculpture, ceramics, textile, photography.

## GENERAL

Work submitted must not have been exhibited in previous Friends' Exhibitions. Work must be original - commercial multiple reproductions **will not be accepted**. In order to maintain the gallery's high standard any work poorly presented **will not be accepted**. Space limitation means that we may not be able to accept very large works.

## CONDITIONS

You may submit three works.

- 1 The Handling Fees are £15 for members, £20 for non-members.
- 2 Full-time students who are members of the Friends may enter free.

Full-time students who are not members of the Friends will be charged a handling fee of £5.

- 3 The Handling Fees are for one to three works.
- 4 The minimum price to be charged for a work is £45
- 5 Selection of works will be carried out by a panel of judges and their decision will be final. The committee therefore cannot enter into any correspondence or discussion regarding selection criteria or the reasons for the non-selection of work.
- 6 The deadline for the return of Entry Forms and fees is **Monday 17th June 2013**. Please send your completed forms to:-

**Alysia Trackim, 42 Warkworth Avenue, Whitley Bay, Tyne & Wear, NE26 3PS**

Complete your entry form accurately using **block capitals** and note that the information you give will be used for the descriptive labels displayed beside your work.

- 7 Your work must be delivered to the Hatton Gallery on:-

**Monday 24th June between 10.30am and 2.30pm.**

We will ring you if any of your work is not selected, therefore please ensure that there is a daytime contact telephone number on your entry form.

- 8 All works not selected must be removed from the Gallery on:-

**Tuesday 25th June between 10.30am and 2.30pm.**

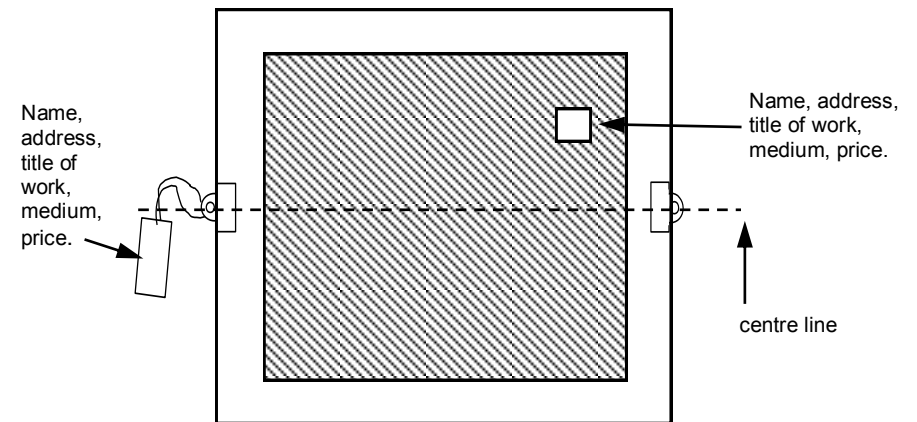
- 9 Please note that although this is not primarily a selling exhibition you may offer your work for sale. It is important to all exhibitors that the standard of the exhibition's presentation is maintained, therefore work sold will remain on display until the end of the Exhibition. Only in the most exceptional case would the work be removed before the closing date.

- 10 At the end of the exhibition works must be removed from the Gallery on:-

**Monday 19th August between 10.30am and 2.30pm.**

## YOUR WORK

- 11 Work must be mirror plated for hanging, as in the diagram below. Please ensure that the plates are vertically centred. Plates must be screwed to the frame. A label with your name, address, title of work, medium and price (or not for sale) must be attached to the back of each work. Also attach a luggage label with the same information to the side of your work so that it hangs clear.



- 12 In pricing your work please take into account the Gallery Commission of 20%. In addition VAT of 20% will be charged on the commission.

The Gallery has no storage facilities. The Hatton Gallery, and the Friends of the Hatton Gallery accept no liability for loss or damage. Therefore artists are advised to insure their work.